



SARDAR SWARAN SINGH NATIONAL INSTITUTE OF RENEWABLE ENERGY

(An Autonomous Institute of New and Renewable Energy, Govt of India)

12. K.M Stone, Jalandhar Kapurthala Road, Wadala Kalan, Kapurthala-144601 (Punjab)

TELEPHONE BILL REIMBURSEMENT

Sub.: Facility of telephone (landline and/or mobile connection) at the residences in respect of entitled categories of Government employees-reimbursement reg.

In accordance with the office Memorandum No. 7(14)/C&V/2006 dated Nov. 14, 2006 from Ministry of finance, Deptt. Of Expenditure, Govt. of India & subsequent approval vide letter dated 06/07/2009 from MNRE on the above subject the details of the bills for the month of _____ in respect of Dr. _____ SSS-NIRE, Kapurthala as under:

Sl.No.	Details	Bill Amount (In Rs.)	Tax (in Rs.)	Total (In Rs.)
1.				
2.				
3.				
4.				

Since the above bills of Rs. _____ is more/less than the prescribed maximum amount reimbursable of Rs./- P.M. as per entitlement cause (4) of the above circular exclusive of all taxes: The bill may be restricted to and passed for Rs. _____ plus its corresponding taxes Rs. _____ amounting to Rs. _____ only.

Administrative-cum-Accounts officer
SSS-NIRE, Kapurthala (Punjab)