



ISO 9001:2008

**Sardar Swaran Singh National Institute of Bio-Energy (Formerly SSS-NIRE)**

**सरदार स्वर्ण सिंह राष्ट्रीय जैव-ऊर्जा संस्थान**

(नवीन और नवीकरणीय ऊर्जा मंत्रालय, भारत सरकार का स्वायत्त संस्थान)

**Jalandhar-Kapurthala Road, Wadala Kalan,  
Kapurthala-144601 (Punjab)**

**Permission to work in Office / Lab after non-working hours**

I wish to work in office / Lab after 7.00 PM or non-working day. Kindly allow me to work in office / Lab after non-working hours.

Name:	Designation:
Department / Section:	Date:
Time from:	Time to:

I \_\_\_\_\_ declares that after leaving the office / Lab, it will be locked in the presence of security personnel.

Signature of Applicant

Reporting Officer

Security Incharge